



A. IDENTIFICATION *(please print)*

Name in Full:

Family Name

Given Name

Middle Name(s)

Residence address:

Street

Unit

City

Province/Territory

Country

Postal code

Contact Information:

Telephone

Email

B. BACKGROUND INFORMATION

Please complete all that apply; indicate "N/A" otherwise.

ACADEMIC QUALIFICATIONS

Degree/Diploma:

Institution:

Country:

Years attended:

Was the program accredited in its jurisdiction?

☐ Yes

☐ No

☐ Unsure

PROFESSIONAL EXAMINATIONS

Name of examination:

Jurisdiction:

Date(s) written:

Result?

☐ Pass

☐ Fail

☐ Awaiting Result

Add additional entries if needed:

ARCHITECTURAL EXPERIENCE

Total years of architectural experience: _____

Jurisdiction(s) where experience was gained: _____

Dates of Experience: From: _____ To: _____

Where an exemption is sought from the experience requirement, the applicant's experience will be assessed by the OAA's [Experience Requirements Committee](#) (ERC), which makes a recommendation to [Council](#) for its consideration. The process includes the submission of detailed supporting documentation.

PROFESSIONAL REGISTRATION

Regulatory body: _____

Jurisdiction: _____

Status: ☐ Active ☐ Expired ☐ Lapsed ☐ Other _____

Date Held: From: _____ To: _____

Add additional entries if needed:

OTHER RELEVANT CREDENTIALS

Credential or Designation: _____

Issuing Organization: _____

Status: ☐ Active ☐ Expired ☐ Other _____

Date Held: From: _____ To: _____

Add additional entries if needed:



C. EXEMPTIONS REQUESTED

Check all the boxes that require an exemption.

Academic Requirements

- ☐ An advanced diploma from an Ontario college of applied arts and technology for a three-year architectural technology program OR graduation from a three-year college architectural technology program accredited by Technology Accreditation Canada; and
- ☐ Successful completion of the [OAA Admission Course](#).

Experience Requirements

- ☐ At least 5,580 hours of experience, under the personal supervision and direction of a person authorized to practise architecture in the jurisdiction in which the experience is obtained, that meets the requirements of the [OAA Technology Program \(OTP\)](#) published by the Association.
- ☐ At least 940 hours of the above experience completed within the three years before the date of application for limited licence.

Successful completion of the Council-approved courses specified in the OAA Technology Program published by the Association where fewer than 940 of the total required hours of experience were completed in Canada.

Completion of an [experience assessment](#) provided by the Association.

Note: If your request involves exemption from experience requirements, you will be required to attend an [Experience Requirements Committee](#) assessment interview. You will be contacted with further information if this is the case.

Examination Requirements

- ☐ Successful completion of the [examinations](#) for Licensed Technologists published by the Association.

Prior to submitting an Exemption Request to Council, applicants should contact licence@oaa.on.ca to receive information regarding the statutory framework for exemption requests, the submission guidelines, and procedures.

DECLARATION

I declare the information provided in this request form is complete and accurate to the best of my knowledge. I authorize the OAA to use the documents submitted in support of this exemption request.

Signature

Date

Please retain a copy of this form and all attachments for your records.

